

## **Code of Conduct<sup>1</sup>/Governance for Community Childcare Services**

### **As a member of \_\_\_\_\_ I agree to abide by this Code of Conduct**

The Chairperson will coordinate the efforts of the Board of Directors to ensure people involved in the service act at all times in the best interests of the children and in compliance with the law. Where someone fails to abide by this code the Directors will act appropriately to address this.

As a Director of the Service I will:

Act at all times in the best interest of the children in the Service

Be clear on my role and fulfil my role to the best of my ability

Be open, honest and truthful and observe the highest standard of integrity in managing the Service, in child care practice and business dealings

As a Parent/Guardian or relative of a child, or children in the Service I will not use my influence to achieve more favourable treatment or higher priority for that child, or those children.

If I have a conflict of interest such as a business interest (supply of goods or services to the Childcare Service) I will declare this interest immediately.

As a Director I will not allow personal acquaintance or friendship with a director, with other parent/s, staff or management take from a professional approach to running the service.

As a Director I will avoid using Service resources or time for personal gain or for the benefit of persons/organisations unconnected with the Service or its activities

I will abide by agreed policies and procedures for organising the committee and for the running of the Service

Directors will seek legal and professional advice to address issues of a serious nature.

### **Equality**

I will treat everyone in the Service equally and not discriminate on any of the grounds outlined in equality legislation

### **Confidentiality**

As a Director I will acquaint myself with, and agree to abide by, the terms of the Confidentiality Policy. The Directors will implement the terms of the policy.

### **Legal and Regulatory Compliance**

As a Director I will ensure that the service is legally compliant especially with Child Protection, Health and Safety, Employment Law, Data Protection and Childcare Regulations and best practice.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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<sup>1</sup> For a more extensive Code of Governance see

[https://www.wheel.ie/sites/default/files/Governance%20Code%20Type%20B%20only%20-%20%2020%20March%202012%20Final\\_0.pdf](https://www.wheel.ie/sites/default/files/Governance%20Code%20Type%20B%20only%20-%20%2020%20March%202012%20Final_0.pdf)